

REGULAR BOARD MEETING

Tuesday, December 14, 2004

4:00 p.m.

Minutes

Trustees Present: Chairperson - N. Bethune Vice-Chairperson - W. Goetz
Members - S. Finnie, F. Gross, D. Slosser, J. Vanhaelemeesch
Board Officials: P. Cureton, C. Colton,, B. MacPherson, P. Morley, S. White
Student Trustees: L. Batte, M.R. Hillyer
Recording Secretary: A. Dietz

- A. 1) The meeting commenced with prayer led by Jules Vanhaelemeesch.
2) Adoption of the Agenda

04-260 Motion By: *Jules Vanhaelemeesch* and seconded by *Sam Finnie* that the Agenda for the Regular Board Meeting on December 14, 2004 be accepted as printed.

Carried

- 3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

04-261 Motion By: *Francis Gross* and seconded by *Dave Slosser* that the Minutes of the Regular Board Meeting held on November 23, 2004 be approved as printed.

Carried

C. Committee of the Whole Report

04-262 Motion By: *Bill Goetz* and seconded by *Sam Finnie* that the Board approve the Staff Report S.W. 2004-12-14 and the recommendations contained therein.

Carried

04-263 Motion By: *Norm Bethune* and seconded by *Francis Gross* that Bill Goetz be nominated as Regional Director of OCSTA for the period April 2005 to April 2007.

Carried

D. **DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS**

1. Inaugural Statement by Chairperson *Norm*
- In his Inaugural Address, Norm thanked the Board and Director Patrick Cureton for their support with regard to Character Education, an initiative he is spearheading. Norm mentioned that children who maintain academic excellence are recognized in schools and communities, but they can still fail at life. He stressed the importance of doing our part in building young people of high character.
 - Some other areas of focus for the upcoming year include
 - keeping Anti-Bullying as a priority in our schools
 - professional development is important for all members of our education community
 - our board is very receptive to partnerships that will benefit our students and parents – we value the positive and collegial relationship with Bluewater Board
 - our joint transportation/purchasing has been cited as one of the best practices by the Education Improvement Commission
 - Norm expects the next year to be busy and ambitious, and he is looking forward to the opportunities that lie ahead. He thanked the board for placing their trust in him for another term.

2. Cheque Register, November 2004 (*motion*) *Cathy*

<p>04-264 <i>Motion By: Francis Gross</i> and seconded by <i>Jules Vanhaelemesch</i> that the Cheque Register to November 30, 2004 be approved as printed.</p> <p style="text-align: right;"><i>Carried</i></p>
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3. **Financial Statements 2003-04** (*motion*) *Cathy*

- this is the first year to report financial statements under PSAB
- Cathy noted that St. Mary’s High School staff and students returned in September to an updated facility; the capital portion of this project was just over \$3 million
- total revenue and expenditures is \$33.8 million
- we are compliant with all expenditure envelopes
- no surplus or deficit at year end
- actual enrolment up 2% or 74.5 FTE students from original budget
- net use of reserves/deferred revenues of \$260,000
- balance of reserves at year end is \$5.6 million
- payment to French Catholic Board will be funded over the next 12 years
- good financial picture, ended the year very strong and will hopefully put us in a good position for the future
- Dave complimented Cathy on a job well done

<p>04-265 <i>Motion By: Dave Slosser</i> and seconded by <i>Francis Gross</i> that the Board accept the Financial Statements for the year ended August 31, 2004 and approve the changes in Reserve Funds, as presented.</p> <p style="text-align: right;"><i>Carried</i></p>

4. **Revised Estimates 2004-05** (*motion*) *Cathy*

- revising the budget is a requirement of the Ministry – we look at what was submitted in June and make necessary revisions
- October enrolment generates government funding
- changes: overall the impact of revised estimates is almost nil
- this is good news since enrolment was down 2% from what we had planned

- decreased enrolment results in less grants; however this was compensated by an increase in declining enrolment grant, additional funding in learning opportunities and distant schools allocation along with the release of special education funding
- originally, we planned to use \$291,000 in reserves; in this revised budget we are using \$237,000
- revised estimates are compliant with all envelopes and we continue to have a balanced budget
- primary class size – the government has made a commitment to cap primary class sizes at 20:1 – as part of this we have rec'd \$150,000 this year
- last year our average primary class size was 21.56, this year we are at 19.74
- Cathy welcomed trustees to contact her if they require further information about the revised estimates

04-266 *Motion By: Dave Slosser* and seconded by *Jules Vanhaelemesch* that the Board approve the 2004-05 Revised Estimates, as presented. *Carried*

5. **Travel Allowance for 2005** (*motion*) *Cathy*
- annual review of travel allowance
 - previously paid 35 cents/km when traveling on board business
 - based on board policy – we do costing each year
 - cost of travel up by 3.2% over last year
 - based on this increase, we will pay employees at a rate of 36 cents/km

04-267 *Motion By: Sam Finnie* and seconded by *Francis Gross* that the Board approve revisions to the Travel Allowance for 2005, as presented. *Carried*

6. **Policy Review: Inaugural Meetings** (*motion*) *Patrick*

04-268 *Motion By: Francis Gross* and seconded by *Sam Finnie* that the Board approve the Policy on Inaugural Meetings, as presented. *Carried*

7. **Policy Review: Conduct of Business for Board Meetings** (*motion*) *Patrick*

04-269 *Motion By: Dave Slosser* and seconded by *Jules Vanhaelemesch* that the Board approve the Policy on Conduct of Business for Board Meetings, as presented. *Carried*

E. INFORMATION and REPORTS

–Committee Reports

–For Information Only:

1. **OCSTA Correspondence:**
- Collective Agreements
 - OECTA/OCSTA Religious Education Course ~ Spring 2005

2. **Miscellaneous Correspondence:**
 - Conseil scolaire Catholique Franco-Nord ~ ISA funding
3. **Internal Correspondence/Reports**
 - Excursion Requests – November 1-30, 2004
4. **Letters of Appreciation / Thank You Notes:**
 - Expression of Sympathy ~ Brad and Patti-Jo Lacey, Brian Armstrong & family

F. QUESTIONS / COMMENTS by TRUSTEES

G. NOTICES OF MOTION

H. CHAIR's REMARKS

- OCSTA AGM will be held at Deerhurst Resort
- Interested in attending are Jules, Norm, Sam, Bill, and Patrick

I. FUTURE BUSINESS

Next Meeting: **January 18, 2004**

~ Committee of the Whole Meeting ~ 2:30 p.m.

~ Regular Board Meeting ~ 4:00 p.m.

J. ADJOURNMENT

04-270 Motion By: *Jules Vanhaelemeesch* and seconded by *Francis Gross* that the Regular Board Meeting be adjourned at 5:17 p.m.

Carried

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary