

REGULAR BOARD MEETING

Tuesday, December 17, 2002

4:00 p.m.

Minutes

Trustees Present: Chairperson - W. Goetz Vice-Chairperson - N. Bethune
Members - M. Lemme, D. Slosser, J. Vanhaelemeesch
Student Reps: S. Goetz, C. Breckon
Board Officials: P. Cureton, C. Colton, B. MacPherson, J. Sheppard
Regrets: C. Zettel
Recording Secretary: A. Dietz

- A. 1) The Board was led in prayer by Jules Vanhaelemeesch.
2) Adoption of the Agenda

Additions:

#8. Communications

02-226 *Motion By: Norm Bethune* and seconded by *Dave Slosser* that the Agenda for the Regular Board Meeting on December 17, 2002 be accepted as amended.

Carried

- 3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

02-227 *Motion By: Mike Lemme* and seconded by *Jules Vanhaelemeesch* that the Minutes of the Regular Board Meeting held on November 26, 2002 be approved as printed.

Carried

C. Committee of the Whole Report

02-228 *Motion By: Norm Bethune* and seconded by *Mike Lemme* that the Board approve the Staff Report J.S. 2002-12-17 and the recommendations contained therein.

Carried

02-229 *Motion By: Norm Bethune* and seconded by *Dave Slosser* that the Board approve the Ohio Rugby Classic 2003 Field Trip Proposal from Sacred Heart High School.

Carried

D. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

1. **Chair's Inaugural Address** *Bill Goetz*
 - In his Inaugural Address, Bill thanked the trustees for the opportunity to serve as Chair for another year. He hopes to have continued cooperation and partnerships with the Bluewater District School Board which will benefit the students of both systems. Bill would like to see the Chapel at St. Mary's High School and improvements to the playground at St. Joseph's School become a reality in the near future. He promised that the Board will explore all opportunities to avoid any school closings within the system. Bill referred to the Rozanski Report which has brought optimism and additional funds to small rural boards. With the cooperation of all trustees, the Board will work together for the betterment of the system as a whole and the students entrusted to them.

2. **E-mail Policy** *Jim Sheppard*
 - This draft policy has been in the works for sometime now and has had some modifications to reflect input received from the Board and others who have provided comment. In preparing this policy, Jim mentioned that they have utilized material provided from other organizations who have had a working policy in place.
 - Jim invited comments and/or feedback prior to the Board Meeting in January at which time he will be requesting approval of this policy.

3. **2001-2002 Financial Statements** *Cathy Colton*
 - Cathy referred to the Financial Statements as a report card on the finances of the board
 - Cathy assured the Board that we are compliant with all four envelopes and ended the year in a balanced position
 - at year end the Board had \$445,000 more than had been anticipated. This is due in part to increases in grants, municipal taxes and miscellaneous revenue, in addition to reduced expenditures.
 - Cathy walked through the Ministry forms explaining that there is a very prescribed format to be used, and answered questions by trustees.
 - the Auditors will be attending the Board Meeting in January and will entertain questions at that time.

<p>02-230 <i>Motion By:</i> <i>Dave Slosser</i> and seconded by <i>Jules Vanhaelemesch</i> that the Board accept the Financial Statements for the year ended August 31, 2002 and approve the changes in Reserve Funds as presented.</p> <p style="text-align: right;"><i>Carried</i></p>

4. **Average Class Size 2002-03 Elementary School Report** *Cathy Colton*
 - Boards are required to report Average Class Size to the Ministry by December 15
 - the Board's Average Class Size is well within the requirement: JK-3 is 21.32 (higher than last year, but lower than ministry average of 24.1); JK-8 = 23.25 (the ministry requirement is 24.50)

5. **Travel Rates** *Cathy Colton*
 - in accordance with Board Policy, travel allowances are reviewed and necessary adjustments made on January 1st
 - there has been an increase of 1.7% since June
 - effective January 1, 2003, the board's travel rates will be adjusted to 35¢ / km for regular travel and 31¢ / km for occasional travel

6. **Cheque Register** *Cathy Colton*

02-231 *Motion By: Mike Lemme* and seconded by *Norm Bethune* that the Cheque Register to November 30, 2002 be approved as printed.
Carried

7. **Approval of Policies:** *Patrick Cureton*
– Policy on Meetings of the Board
– Policy on Duties of the Chairperson
– Policy on Communications

- Patrick recommended some minor changes to these policies to reflect the current practices of business including the use of electronic mail.

02-232 *Motion By: Dave Slosser* and seconded by *Mike Lemme* that the Board approve the revisions to the Policy on Meetings of the Board, the Policy on Duties of the Chairperson and the Policy on Communications, as presented.
Carried

Addition:

8. **Communications:** *Jim Sheppard*
- Jim provided copies of the Board’s Newsletter and JK brochure that are ready for distribution
 - these information pamphlets are being made available to promote the Board among the community and to prospective parents
 - Jim appreciates the assistance of Kim Denstedt in putting together these brochures
 - there were too many submissions for this edition of the newsletter and Jim apologized to those whose work was not included
 - with assistance from HARC Industries, the newsletters will be folded and mailed through Canada Post (using a special postal rate) to the parents of secondary school students
 - Newsletters will be sent to elementary schools in the new year

E. INFORMATION and REPORTS

–For Information Only:

1. **Ministry of Education Correspondence:**
 - Bill 210 - Electricity Pricing, Conservation and Supply Act
2. **Institute for Catholic Education:**
 - Report on recent and important events
3. **OECTA/OCSTA:**
 - Religious Education Course in Spring 2003
4. **Education Quality Task Force:**
 - Response from Dr. Rozanski re Funding Model Presentation
5. **Ontario Student Trustees’ Association:**
 - 2nd edition “Bridging Gaps and Breaking Down Walls: Striving for a Better Education Across Ontario”

6. **Correspondence from Other School Boards:**
 - Peel District School Board ~ Immigration and Refugee Protection Act
 - Waterloo Region DSB ~ Immigration and Refugee Protection Act
 - Durham District School Board ~ OSSLT: two levels: academic and applied

7. **Miscellaneous:**
 - Notre Dame's "Earth Angels" featured in OWL Magazine
 - Excursion, Field Trips, Outdoor Education Trips approved in month of November
 - News From Our Schools - December 2002

8. **Thank You Notes:**
 - Elizabeth Hillyer ~ Scully Scholarship and Bursary
 - Marion Massaloup ~ re bereavement
 - Fran Exel ~ re bereavement
 - Rene Sachs ~ re bereavement
 - Laura Miltenburg ~ re bereavement

F. NOTICES OF MOTION

G. CHAIR's REMARKS

Bill wished everyone a Merry Christmas and the best of the New Year.

H. FUTURE BUSINESS

Next Committee of the Whole Meeting

January 14, 2003 @ 2:30 p.m.

Next Regular Board Meeting

January 14, 2003 @ 4:00 p.m.

I. ADJOURNMENT

02-233 Motion By: *Norm Bethune* and seconded by *Mike Lemme* that the Regular Board Meeting be adjourned at 5:15 p.m.

Carried

William Goetz
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary