

REGULAR BOARD MEETING

Tuesday, November 25, 2003

4:00 p.m.

Minutes

Trustees Present: Chairperson - W. Goetz Vice-Chairperson - Norm Bethune
Members - M. Lemme, D. Slosser, J. Vanhaelemeesch, C. Zettel
Board Officials: P. Cureton, C. Colton, B. MacPherson, P. Morley
Student Trustees: U. Byrne, S. Goetz
Recording Secretary: A. Dietz

A. 1) The Board was led in prayer by Dave Slosser.

2) Adoption of the Agenda

03-209 **Motion By:** *Dave Slosser* and seconded by *Mike Lemme* that the Agenda for the Regular Board Meeting on November 25, 2003 be accepted as printed.
Carried

3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

03-210 **Motion By:** *Jules Vanhaelemeesch* and seconded by *Norm Bethune* that the Minutes of the Regular Board Meeting held on October 28, 2003 be approved as printed.
Carried

C. Committee of the Whole Report

03-211 **Motion By:** *Norm Bethune* and seconded by *Jules Vanhaelemeesch* that the Board approve the Staff Report P.C. 2003-11-11 and the recommendations contained therein.
Carried

03-212 **Motion By:** *Norm Bethune* and seconded by *Dave Slosser* that the Board initiate a single bus stop in the new subdivision by Hanover's Industrial Park on 2nd Street.
Carried

03-213 **Motion By:** *Norm Bethune* and seconded by *Mike Lemme* that the Board approve the Staff Report P.C. 2003-11-25 and the recommendations contained therein.
Carried

D. **DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS**

1. **Standards Based Pilot Project** (*Marlene Yen*) *Bruce MacPherson*
- Bruce introduced Marlene Yen, a former principal, who is now hired back as Project Coordinator of our Standards Based Pilot Project
 - Marlene has visited all of our schools and has been observing in-school team meetings to assist in compiling information for each of the standards. The Ministry has been very impressed with the format Marlene has put together to start the report.
 - The Standards Based Approach to Special Education is designed to teach students with Pervasive Developmental Disorders and Autism Spectrum Disorders. The project will allow the BGCDSB the opportunity to investigate the best and most effective interventions available to develop the communication, social, academic and independent living skills that will ultimately provide our students with a quality of life they deserve.
 - Marlene outlined the 20 program standards for special education and reviewed the Plan of Action that she hopes to implement.
 - There are fifteen students in our system that have been diagnosed with PDD/ASD

2. **Cheque Register** (*motion*) *Cathy Colton*

<p>03-214 <i>Motion By: Norm Bethune</i> and seconded by <i>Jules Vanhaelemeesch</i> that the Cheque Register to October 31, 2003 be approved as printed.</p> <p style="text-align: right;"><i>Carried</i></p>

3. **Update on St. Mary’s Project** *Cathy Colton*
- Cathy mentioned that the contractor, Allen Hastings Ltd., began construction of the Addition to St. Mary’s High School on October 9th and is a bit ahead of schedule at this point in time. Cathy is hopeful that the project will be funded without debt in the 2005/2006 school year.
 - Patrick presented a slide show of the various stages of construction thus far

4. **2004 Insurance Renewal** (*motion*) *Cathy Colton*
- Cathy presented an overview of the 2004 General Insurance Portfolio Coverage provided by OSBIE which shows an increase of 11.9% over last year.
 - the average increase recommended for most boards is 15%
 - some things that impact the rates are: the Overall General Rates (*this decision made by OSBIE*), Exposure changes (*due to varied enrolment*), Square Footage (*we added 3 portables to SMHS*), and Experience (*boards that have significant increases in Crime and Liability will see a larger increase in their premium*)
 - OSBIE is still the way to go – it is has worked out very well for us and they provide good risk management support for our staff
 - Cathy recommended that the Board approve the Trustee Accident Insurance which covers Trustees while on board business
 - Bill Goetz mentioned that if we were in an Open Market our increase would be more extreme

<p>03-215 <i>Motion By: Jules Vanhaelemeesch</i> and seconded by <i>Dave Slosser</i> that the Board approve the 2004 General Insurance Renewal, as presented.</p> <p style="text-align: right;"><i>Carried</i></p>

5. **Policy on Secondary School Compulsory Credit Substitutions** (*motion*) *Patrick Cureton*
- minor addition to 4. a) making reference to IEP/IPRC/ISA database.

03-216 *Motion By: Mike Lemme* and seconded by *Dave Slosser* that the Board approve the Policy on the Secondary School Compulsory Credit Substitutions, as presented. *Carried*

6. **Policy on Computer Technology** (motion) *Patrick Cureton*

03-217 *Motion By: Norm Bethune* and seconded by *Dave Slosser* that the Board approve the Policy on Computer Technology, as presented. *Carried*

7. **Policy on Selection and Review of Learning Materials** (motion) *Patrick Cureton*

- removed section on Computer Software for which a new policy will be created

03-218 *Motion By: Dave Slosser* and seconded by *Mike Lemme* that the Board approve the Policy on the Selection and Review of Learning Materials, as presented. *Carried*

8. **Policy on Secondary School Operations - General** (motion) *Patrick Cureton*

- amendment under #5 re Student Evaluation appeals
- this change will ensure that procedures for both our secondary schools will be exactly the same

03-219 *Motion By: Mike Lemme* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on the Secondary School Operations, as presented. *Carried*

9. **Policy on Outdoor Education** (Motion) *Patrick Cureton*

03-220 *Motion By: Dave Slosser* and seconded by *Mike Lemme* that the Board approve the Policy on Outdoor Education, as presented. *Carried*

10. **Delegations and Submissions** (Motion) *Patrick Cureton*

- amendment under Policy Regulations # 2 – *the Secretary of the Board shall provide reasons for the decision to the applicant and the Board.*

03-221 *Motion By: Jules Vanhaelemeesch* and seconded by *Mike Lemme* that the Board approve the Policy on Delegations and Submissions, as presented. *Carried*

E. INFORMATION and REPORTS

–For Information Only:

1. **Correspondence from the Ministry of Education:**

- Board’s Financial Report regarding Elementary and Secondary Implementation Activities

2. **Correspondence from other School Boards:**
 - Durham DSB ~ request for the Ministry to amend Education Act re Trustee Attendance
3. **Internal Reports:**
 - Excursion Request submitted from October 1-31, 2003
4. **Thank You Notes:**
 - re scholarships/bursaries
– *Chéla Breckon, Josh Cassidy, Shelby Clancy, Vicky Detzler, Katie Devlin, Alicia Grubb, Melissa Mawhinney, Jason Noonan, Elaine Zettel*
 - Note of appreciation re bereavement ~ *the Maurice Lippert family*
5. **Throne Speech**
 - OCSTA Press Release
 - Government's Press Release

F. QUESTIONS / COMMENTS by TRUSTEES

- Dave Slosser mentioned that he was delighted to be re-elected, but was disappointed with the media coverage of the election.
- Bill Goetz informed new trustees that the Ministry is hosting a workshop in Toronto on December 18th and that OCSTA is planning a Seminar for New Trustees on January 16/17, also in Toronto
- Trustees were advised that photographs will be taken at the Inaugural Meeting on December 2nd
- On behalf of the Board, Bill presented Christine and Michael with a small token of appreciation for their dedication to Catholic education and wished them well in the future.

G. NOTICES OF MOTION

H. CHAIR's REMARKS

I. FUTURE BUSINESS

Inaugural Meeting

December 2, 2003 @ 2:30 p.m.

Next Committee of the Whole and Regular Board Meeting

December 16, 2003 @ 2:30 p.m.

J. ADJOURNMENT

03-222 Motion By: *Norm Bethune* and seconded by *Dave Slosser* that the Regular Board Meeting be adjourned at 5:15 p.m.

Carried

William Goetz
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary