

REGULAR BOARD MEETING

Tuesday, November 22, 2005

4:00 p.m.

Minutes

Trustees Present: Chairperson - *N. Bethune* Vice-Chairperson - *W. Goetz*
Members - *S. Finnie, F. Gross, D. Slosser, J. Vanhaelemeesch*

Student Trustees: *J. Flear (S.M.H.S.), N. Huber (S.H.H.S.)*

Board Officials: *P. Cureton (Director of Education); C. Colton (Superintendent of Business);
B. MacPherson (Superintendent of Education); P. Morley (Programme Principal);
S. White (Human Resources Administrator)*

Recording Secretary: *A. Dietz*

A. 1) The meeting commenced with prayer led by Sam Finnie.

2) **ADOPTION OF THE AGENDA**

Additions/Deletions:

E. 3 Bruce County Safe Communities – deferred to December 13/05

<p>05-247 Motion By: <i>Francis Gross</i> and seconded by <i>Sam Finnie</i> that the Agenda for the Regular Board Meeting on November 22, 2005 be accepted as amended.</p>

Carried

B. **DECLARATION OF CONFLICT OF INTEREST** ~ *None were declared*

C. **APPROVAL OF MINUTES**

<p>05-248 Motion By: <i>Jules Vanhaelemeesch</i> and seconded by <i>Dave Slosser</i> that the Minutes of the Regular Board Meeting held on October 18, 2005 be approved as printed.</p>
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Carried

D. **COMMITTEE OF THE WHOLE REPORT**

<p>05-249 Motion By: <i>Bill Goetz</i> and seconded by <i>Dave Slosser</i> that the Board approve the Staff Report S.W. 2005-11-22 and the recommendations contained therein.</p>
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Carried

E. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

- 1. **Election of Chair** *Patrick*
 - i) Motion to Appoint Scrutineer
 - ii) Motion to Destroy Ballots

Patrick distributed ballots and elected trustees were invited to nominate a candidate for the position of Chairperson.

Nominees for the position of Chairperson are:

- Norm Bethune – accept
- Sam Finnie – decline
- Bill Goetz – decline
- Dave Slosser – decline

Norm Bethune was acclaimed to the position of Chairperson.

05-250 *Motion By: Francis Gross* and seconded by *Dave Slosser* that the Ballots for Chairperson be destroyed. *Carried*

- 2. **Election of Vice-Chair** *Chair*
 - i) Motion to Appoint Scrutineer
 - ii) Motion to Destroy Ballots

Ballots were distributed for the position of Vice-Chair.
Chairperson Norm collected the ballots.

Nominees for the position of Vice-Chair are:

- Bill Goetz - accepted
- Francis Gross - accepted
- Dave Slosser - decline

05-251 *Motion By: Jules Vanhaelemeesch* and seconded by *Sam Finnie* to appoint Bruce MacPherson and Cathy Colton to act as scrutineers for the election of Vice-Chair. *Carried*

Ballots were distributed to elected trustees.
The scrutineers advised that there is a tie for the position of Vice-Chair. The tie will be broken by picking a number.

Bill Goetz picked the closest number and will hold the position of Vice-Chair.

05-252 *Motion By: Jules Vanhaelmeesch* and seconded by *Francis Gross* that the Ballots for Vice-Chairperson be destroyed. *Carried*

3. **Bruce County Safe Communities** (*Chris Peabody*) *Patrick*
– deferred to next meeting

4. **Student Success Teachers** *Steve Peck*

- Steve advised that we have developed a partnership with Saugeen First Nation to start a program in Carpentry for second semester.
- Saugeen is providing the facility and paying 50% of the cost of a teacher

- in connection with the Learning to 18 initiative, the Board has hired two student success teachers: Patrick Hogan (SMHS) and Christian Hambrock (SHHS)
- the Board will need to look at more of these program to encourage kids to stay in school
- Patrick and Christian each took a few minutes to explain their responsibilities and shared some success stories; it is quite evident that these teachers love what they are doing and the program is proving to be very beneficial to the At-Risk students

- Steve mentioned that after Christmas Patrick and Christian will be visiting our feeder schools
- Steve commends Patrick and Christian - they are doing a great job – there is nothing better we could do to support our students!

5. **Cheque Register, October 2005** (*motion*) *Cathy*

<p>05-253 Motion By: <i>Sam Finnie</i> and seconded by <i>Jules Vanhaelemesch</i> that the Cheque Register to October 31, 2005 be approved as printed.</p> <p style="text-align: right;"><i>Carried</i></p>

6. **Insurance Renewal** (*motion*) *Cathy*

- our general insurance rate will increase by 1.4%
- this is a small increase considering OSBIE’s Liability Insurance Funding has increased by 12.9%.
- Trustee Accident Insurance - is similar to a workers’ compensation benefit

<p>05-254 Motion By: <i>Francis Gross</i> and seconded by <i>Sam Finnie</i> that the Board approve the 2006 General Insurance Renewal, as presented.</p> <p style="text-align: right;"><i>Carried</i></p>

7. **Financial Statements - Audit Results 2004-05** (*motion*) *Cathy*

- must be submitted to Ministry by the end of this month
- Cathy described the 2004-2005 fiscal year as “a year of challenges”
- five of the most significant challenges were declining enrolment, renewal of all collective agreements, special education - claw back, funding announcements that require a lot of time and energy, and the Good Places to Learn initiative
- overall, revenue and expenditure are up by 4.3%
- Cathy noted highlights: compliant with envelopes, no surplus/deficit, we dealt with enrolment issue, lots of special funded projects, responded to projects, made use of reserves, and unfunded liability is less than our reserves. Although one of the most challenging years, we are carrying on.

05-255 **Motion By:** *Sam Finnie* and seconded by *Francis Gross* that the Board accept the Financial Statements for the year ended August 31, 2005 and approve the changes in Reserve Funds, as presented.

Carried

8. **Elementary Class Size Report** *Cathy*
- Oct 31st is key enrolment date for school year
 - this is also the date elementary class size gets determined - Ministry will have this information available in December
 - the Average Primary Class Size is 19.11
 - 63% of classes with 20:1 or less (target is 90% by 2007-08)
 - 22% of classes with 21 to 23 students (target is 10% by 2007-08)
 - 15% of classes with 24 or more students (target is 0% by 2007-08)

9. **October 2005 Enrolment Report** *Cathy*
- October is key date to determine grants
 - overall we are up 20 students compared to our budget projections
 - in comparison to last year – down 40 students from last October
 - this is a positive report

10. Policy/Administrative Procedures Review: *Cathy*
- Student Accident Insurance**
- important part of Risk Management plan - we are not allowed to insure students against accidents so we encourage enrolment in Student Accident Insurance

05-256 **Motion By:** *Dave Slosser* and seconded by *Sam Finnie* that the Board approve the Policy on Student Accident Insurance, as presented.

Carried

11. Policy/Administrative Procedures Review: *Bruce*
- Dress Code and School Uniforms**
- a great exercise to go through, checked with a number of boards to see what is taking place, school council played a very active role
 - built into this policy – when schools do look to bring in a uniform, they are taking ownership of the uniform and will require a 5 year commitment

05-257 **Motion By:** *Francis Gross* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Dress Code and School Uniforms, as presented.

Carried

12. Policy/Administrative Procedures Review: *Patrick*
- Regulations Relating to Students**
- no longer serves a purpose and Patrick recommended the Policy be deleted

05-258 **Motion By:** *Francis Gross* and seconded by *Dave Slosser* that the Board remove/delete the Policy on Regulations Relating to Students.

Carried

Accidents

- 3 dimensional - general policy addresses our responsibility in responding to accidents of students and staff
- to support policy we have 3 Administrative Procedures - accident involving student, accident involving student in work experience in Co-op education, responding to accident involving an employee

05-259 Motion By: *Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve the Policy on Accidents, as presented.

Carried

Secondary School Student Registration

- the significant change is moving dates forward to allow principals time to do the necessary work for upcoming school year

05-260 Motion By: *Francis Gross* and seconded by *Dave Slosser* that the Board approve the Policy on Secondary School Student Registration, as presented.

Carried

Health Services and Medication *(waiting on response from CCAC)*

- **tabled to next meeting**

Student Pregnancy

- intended to provide guidelines to our staff in support of students

05-261 Motion By: *Sam Finnie* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Student Pregnancy, as presented.

Carried

Meetings of the Board

- since we are on a trial basis with the number of meetings, Patrick suggested this to be tabled until August.

05-262 Motion By: *Bill Goetz* and seconded by *Francis Gross* that the Board table the Policy on Meetings of the Board until August 2006.

Carried

Duties of the Chairperson

05-263 Motion By: *Sam Finnie* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Duties of the Chairperson, as presented.

Carried

F. INFORMATION and REPORTS

–Committee Reports

–For Information Only:

1. **Correspondence from OCSTA:**
 - Senior Policy Advisor - Finance
 - SOCAN approaches to school boards
 - Regional Consultations on the Safe Schools Act
 - Disposition of Resolution 36d) – AGM 2005

2. **Other Correspondence:**
 - ICE – Province-wide Symposium for Catholic Education

3. **Miscellaneous**
 - Minutes of Joint Health & Safety Committee Meeting – October 27/05
 - Notes of Appreciation
 - re Scholarships ~ Daniel Rehkopf
 - Expression of Sympathy ~ Bill Carson & family (booster at Notre Dame)

G. QUESTIONS / COMMENTS by TRUSTEES

H. NOTICES OF MOTION

I. CHAIR’S REMARKS

Norm thanked the board members for allowing him to be Chair for another term. He will give a short address at the next meeting. Also, Norm welcomes your comments/suggestions for the coming year.

J. FUTURE BUSINESS

Next Meeting: **December 13, 2005**
~ Committee of the Whole Meeting and Regular Board Meeting

K. ADJOURNMENT

05-264 *Motion By:* *Sam Finnie* and seconded by *Jules Vanhaelemesch* that the Regular Board Meeting be adjourned at 5:35 p.m. *Carried*

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary