

**REGULAR BOARD MEETING**

**Tuesday, September 26, 2006**

**7:30 p.m.**

**Minutes**

Trustees Present: Chairperson - N. Bethune Vice-Chairperson - W. Goetz  
Members - F. Gross, D. Slosser, J. Vanhaelemesch

Board Officials: P. Cureton (*Director of Education*); C. Colton (*Superintendent of Business*);  
S. White (*Human Resources Administrator*)

Student Trustees: T. Ellis (S.H.H.S.), J. Flear (S.M.H.S.)

Participating via Teleconference: S. Finnie, (*Trustee*) B. MacPherson, (*Superintendent of Education*);  
P. Morley, (*Programme Principal*)

Recording Secretary: A. Dietz

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A. 1) The meeting commenced with prayer led by Francis Gross.

2) **ADOPTION OF THE AGENDA**

Addition:

E. 6 Resolution re Primary Class Size

E. 7 Policy on Bishop Reding Bursary

F. 4 Thank you notes ~ Bill Goetz, Patrick & Peg Cureton & family, Kadlecik family

<p><b>06-149</b>    <b>Motion By:</b> <i>Francis Gross</i> and seconded by <i>Dave Slosser</i> that the Agenda for the Regular Board Meeting on September 26, 2006 be accepted as amended.</p>
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*Carried*

B. **DECLARATION OF CONFLICT OF INTEREST** ~ *None were declared*

C. **APPROVAL OF MINUTES**

<p><b>06-150</b>    <b>Motion By:</b> <i>Jules Vanhaelemesch</i> and seconded by <i>Dave Slosser</i> that the Minutes of the Regular Board Meeting held on August 22, 2006 be approved as printed.</p>
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*Carried*

D. **COMMITTEE OF THE WHOLE REPORT**

**06-151**     **Motion By:** *Bill Goetz* and seconded by *Dave Slosser* that the Board approve the Staff Report S.W. 2006-09-12 and the recommendations contained therein.  
*Carried*

**06-152**     **Motion By:** *Bill Goetz* and seconded by *Jules Vanhaelemeesch* that the Board approve the Staff Report S.W. 2006-09-26 and the recommendations contained therein.  
*Carried*

**E. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS**

1.     **Trust Fund Annual Report** (*motion*) ..... *Cathy*
- the trust fund started in 1979 with \$64,000 and now we have pierced \$1,000,000 which shows a growth of 10.7% annually
  - Cathy provided a brief outline of awards that will be available for graduates in June 2007 and noted that one investment will be maturing in February

**06-153**     **Motion By:** *Francis Gross* and seconded by *Dave Slosser* that the Board approve the Trust Fund Annual Report as presented.  
*Carried*

2.     **School Generated Funds** (*motion*) ..... *Cathy*
- our schools cumulatively had \$1.7 M in revenue and expenditures in school bank accounts - i.e. class trips, fundraising, school council money
  - the opening balance of just under \$300,000 and a closing balance of \$344,300 shows a lot of activity and fundraising
  - we audit annually at least two schools per year; this year Dennis Kramer from BDO came along to the internal audit – this adds to the credibility of the numbers we are looking at
  - Patrick shared correspondence from Bishop Tonnos reminding us to support the works of Holy Childhood. There is a concern that over the last number of years donations in the Hamilton Diocese have dropped significantly. It was noted that seven of our schools supported this charity in the amount of \$8322. which is about one-half of the total amount received by the Diocese.

**06-154**     **Motion By:** *Dave Slosser* and seconded by *Jules Vanhaelemeesch* that the Board approve the School Generated Funds Report as presented.  
*Carried*

3.     **2006-2007 Annual Accessibility Plan** (*motion*) ..... *Cathy*
- Sam and Jules are on the committee which meets 4 times per year
  - when we meet at the schools, we perform a tour of the classrooms, gym, etc. and view it in an accessibility point of view – the committee takes the time to look at the whole school and make recommendations for improvement
  - we were in good shape prior to the ODA and have been successful since then
  - the committee has decided to focus on the following barriers: physical, communicational, attitudinal/communicational, policy/practice
  - will continue to make our Plan accessible through the website
  - installation of automatic door opener with universal signage – this project should be completed in all schools in 2006-07
  - the ramp at St. Anthony’s is very steep – hope to repair under 2006-07 maintenance projects

<p><b>06-155</b>    <b>Motion By:</b> <i>Francis Gross</i> and seconded by <i>Dave Slosser</i> that the Board approve the 2006-2007 Annual Accessibility Plan as presented.</p> <p style="text-align: right;"><i>Carried</i></p>
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*Tracey Ellis, Student Trustee representing SHHS, joined the meeting at this point and declared her Oath as Student Trustee.*

- 4.    **Notice Long-term Financing Agreement** ..... *Cathy*  
       – information to be included in board package for the next board meeting  
       At the October 17, 2006 Regular Board Meeting, a motion will be requested to approve a long-term financing agreement for work completed by August 31, 2006 under the Good Places to Learn - Stage 1, in the amount of \$910,700.

- 5.    **Cheque Register, August 2006 (motion)** ..... *Cathy*

<p><b>06-156</b>    <b>Motion By:</b> <i>Sam Finnie</i> and seconded by <i>Jules Vanhaelemesch</i> that the Cheque Register to August 31, 2006 be approved as printed.</p> <p style="text-align: right;"><i>Carried</i></p>
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- 6.    **Resolution re Primary Class Size (motion)** ..... *Cathy/Patrick*
  - this is in response to a request from the Ministry who asked for a motion to support the letter regarding class size

<p><b>06-157</b>    <b>Motion By:</b> <i>Francis Gross</i> and seconded by <i>Dave Slosser</i> that the Bruce-Grey Catholic District School Board agrees with the revised Primary Class Size space needs number of 23.</p> <p style="text-align: right;"><i>Carried</i></p>
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- 7.    **Policy/Administrative Procedures Review: (motion)** ..... *Patrick*  
       **Tech Agreement for Students**
  - we require this agreement to be signed by students and parents on an annual basis

**Role of the Board and Trustees**

- this was amended in light of the Communication Guidelines that were presented
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| <p><b>06-158</b>    <b>Motion By:</b> <i>Dave Slosser</i> and seconded by <i>Francis Gross</i> that the Board approve the Policy on Role of the Board and Trustees as presented.</p> <p style="text-align: right;"><i>Carried</i></p> |
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- **Communication Guidelines – Admin Procedure**
- **Catholic School Councils**

<p><b>06-159</b>    <b>Motion By:</b> <i>Dave Slosser</i> and seconded by <i>Jules Vanhaelemesch</i> that the Board approve the Policy on Catholic School Councils as presented.</p> <p style="text-align: right;"><i>Carried</i></p>
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- **Dress Code**

- Patrick noted that he has been questioned on this policy – why do we have a maximum of 2 dress down days per month? Patrick responded that he felt that was adequate and we wanted our staff to dress professionally.

**06-160 Motion By:** *Francis Gross* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Dress Code as presented.

*Carried*

- **Bishop Reding Memorial Bursary**
- recommending that we change the age from 16 to 14 to coincide with guidelines issued by Encounters with Canada

**06-161 Motion By:** *Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve the Policy on Bishop Reding Memorial Bursary as presented.

*Carried*

## **F. INFORMATION and REPORTS**

### *–Committee Reports*

### *–For Information Only*

#### **1. Correspondence from OCSTA:**

- News Release ~ announcing New Minister of Education, Kathleen Wynne
- Memo ~ OCSTA's Director of Catholic Education
- Letter ~ Re Bill 52
- Memo ~ November 13 Municipal Elections – Trustee Response

#### **2. Correspondence from Ministry:**

- Approval of School Year Calendar
- Letter from Minister of Education Kathleen Wynne and former Minister Sandra Pupatello

#### **3. Miscellaneous Correspondence:**

- Ontario Association of Parents in Catholic Education

#### **4. Internal Reports/Miscellaneous:**

- Expression of Sympathy ~ Cheryl & Christian Lachapelle, Bill Goetz, Peg & Patrick Cureton & family, Kadlecik family
- Scholarships/Bursaries ~ Jean-Francois Giroux

## **G. QUESTIONS / COMMENTS by TRUSTEES**

## **H. NOTICES OF MOTION**

## **I. CHAIR's REMARKS**

Bluewater DSB has requested that the date for the Bi-Board Meeting be changed to November 1<sup>st</sup> and since our facility was previously booked, they agreed to host the meeting.

Norm, Patrick and Bruce may be attending a conference on November 1<sup>st</sup>.

It was suggested that the meeting be held after the election; therefore, date to be determined

## **J. FUTURE BUSINESS**

Next Meeting: **October 17, 2006**

~ Committee of the Whole and Regular Board Meeting

**K. ADJOURNMENT**

**06-162** *Motion By:* *Sam Finnie* and seconded by *Jules Vanhaelemesch* that the Regular Board Meeting be adjourned at 7:52 p.m.

*Carried*

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Norm Bethune  
Chairperson of the Board

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Patrick Cureton  
Director of Education and Secretary