

**REGULAR BOARD MEETING**

**Tuesday, September 26, 2000**

**8:00 p.m.**

Minutes

Trustees Present: Chairperson - C. Zettel Vice-Chairperson - K. York  
Members - N. Bethune, G. Fischer, W. Goetz, M. Lemme , T. Roote  
Board Officials: V. Batte, C. Colton, J. Contois, P. Cureton, J. Sheppard  
Student Trustees: S. Varsava  
Recording Secretary: A. Dietz

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- A. 1) The Board was led in prayer by Michael Lemme.  
2) Adoption of the Agenda

**Addendum:**

- i) Report from Regional Trustees' Meeting

**00-163** *Motion By: Kathy York* and seconded by *Gary Fischer* that the Agenda for the Regular Board Meeting on September 26, 2000 be accepted as amended.  
*Carried*

- 3) **Conflict of Interest** ~ None were declared

**B. Approval of Minutes**

**00-164** *Motion By: Norm Bethune* and seconded by *Kathy York* that the Minutes of the Regular Board Meeting held on September 12, 2000 be approved as printed.  
*Carried*

**C. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS**

1. **Board Facilities Statistics**

During this past summer, Cathy Colton completed this extensive report which illustrates an inventory of pupil spaces in our facilities. Due to declining enrolment, several of these facilities have excess capacity. However, this is not the case at St. Basil's School where students are being accommodated in temporary portable facilities.

2. **Fifteen Year Enrolment Projections**

Cathy Colton advised how the Board arrives at its Enrolment Projections. All data for the current year is taken from School Enrolment Reports and used to project enrolments in each

succeeding year. JK/SK projections are based on baptismal records while projections for Grade 9 reflect the retention rates for Grade 8 students.

3. **Capital Plan: September 2000-2005**

The Long Term Capital Plan is designed to identify the Board's needs over a 5-year period based on projected enrolment. Due to declining enrolment, Mother Teresa School, Sacred Heart, Mildmay and St. Anthony's, Kincardine will have a number of classrooms to be decommissioned. However, at St. Basil's School, where enrolment is rising, the Board intends to replace the aging Porta-pak with a new facility comprising of 6 classrooms and a library. The planning committee will be preparing for construction beginning in September 2001. Christine Zettel suggested that we may have to look at ways to attract more students to our schools.

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| <p><b>00-165</b>     <i>Motion By:</i> Kathy York and seconded by Mike Lemme that the Board approve the Long Term Capital Plan as presented.</p> |
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*Carried*

4. **Grade 10 Test of Reading and Writing**

Last week Jane Contois attended E.Q.A.O.'s Inservice for the Grade 10 Reading & Writing Tests that will be administered on October 11 and 12 this year. Jane will ask the secondary principals to encourage their teachers to participate in marking these tests as it is a good professional development activity. The Board Office will receive a report for each school and secondary schools will be required to construct an action plan describing their remediation plan.

*At this point, Christine Zettel extended a welcome to Treasa Roote, who is our new trustee representing Saugeen First Nation, replacing Bruce Herney. Christine also welcomed Sarah Varsava who is returning as the Student Representative from St. Mary's High School. Matt Weber is the successful candidate from Sacred Heart High School and will be invited to our next Board Meeting.*

5. **Employee Assistance Program ~ New Provider**

COMBO, the Board's provider for the Employee Assistance Program, has closed its doors as of the beginning of September. Jim Sheppard advised that after reviewing types of service, price, experience in the business, references, etc. from five different providers, the Board's new provider will be CHC who offers a program entitled "Working Well". This company has a great deal of experience in the education field and can supply the type of service our Board requires. They have counsellors in the area since they are the provider for the Bluewater District School Board. The company will work with Human Resources over the next week or two to develop a plan that can be presented to the employee groups. CHC takes over the Employee Assistance Program as of the beginning of October.

6. **School Facility Survey**

The Ministry of Education has provided boards with information about the specific reporting requirements related to the accountability framework for the pupil accommodation component of the funding model. The School Facility Survey, which is to be completed in the fall of each year commencing with this fall, relates to the conditions of our buildings. The Survey will capture opinions of the principal, teachers, non-teaching staff, students and school councils. The results will help the school board to prioritize its needs for the next year. Data for this

Survey is to be entered on the Ministry website by November 15, 2000.

7. **Agreement with Wooden Hill Child Care**

With no change to the current agreement, Cathy Colton recommended that the Board renew this agreement for another 3-year term.

**00-166**     *Motion By:*    *Norm Bethune* and seconded by *Kathy York* that the Board approve the Agreement with Wooden Hill Child Care Centre for a 3-year term.

*Carried*

8. **Agreement with Millennium**

Millennium maintains the operation of our local area networks, our desktop computers at schools, labs and the Board Office, and also facilitates the installation of more complex software. Although we are looking at alternatives for next year, Cathy Colton recommended that we extend the Agreement with Millennium for another year.

**00-167**     *Motion By:*    *Gary Fischer* and seconded by *Kathy York* that the Board agree to extend the contract with Millennium Network System for another year.

*Carried*

9. **Cheque Register, August 2000**

**00-168**     *Motion By:*    *Norm Bethune* and seconded by *Kathy York* that the Cheque Register to August 31, 2000 be approved as printed.

*Carried*

10. **Discussion re Electronic Board Meeting**

Due to Regulations in the Education Act, plans to hold an Electronic Board Meeting in the month of November have been shelved. It is not feasible to conduct a meeting electronically when the regulation states that the Chair, the Director and at least one other member must be physically present in the Board's meeting room. To increase the use of laptops, information for the closed meetings will be delivered electronically, following elections this fall.

**Addendum:**

i) **Regional Trustee Meeting - Sept. 14**

Christine Zettel and Vern Batte attended the Regional Trustee Meeting which was held in London. The morning sessions provided professional development for Trustees, while the afternoon consisted of Board's reporting the highlights of the past year. Vern kept everyone's attention as he reported on the Walkerton Water Issue. Christine noted that a lot of boards had common concerns: maintaining Catholicity in their system, issues around transportation funding, enhancing staff morale. Mr. M. Obee outlined how the trustee role has changed in the last few years. He mentioned that Catholic School Boards had a real boost when they were granted some \$4,000,000 to develop Catholic Curriculum. O.C.S.T.A. has been meeting with the Ministry of Education regarding class size and trustee remuneration. Vern commented that Mr. Obee is now the Regional Manager of the Barrie District Office.

**D. INFORMATION and REPORTS**

–For Information Only:

1. Correspondence from the Ministry of Education

- C 1999 Annual Report
- C Changes in Reporting on Elementary Report Card
  
- 2. Correspondence from The Education Improvement Commission
  - C One-day Seminar for Trustees/Directors ~ London - December 7/2000
  
- 3. Thank you from Nicola Butfoy-Huff
  - RE: Addition of another Kindergarten Class at St. Basil's School
  
- 4. Special Education Advisory Council (S.E.A.C.) Minutes
  - RE: September 20, 2000

**Note:** All Employees of the Board will be participating in a system-wide Professional Activity Day at Sacred Heart High School this Friday, September 29. The theme for the day is Spirituality.

**E. FUTURE BUSINESS**

Next Committee of the Whole Meeting @ 6:30 p.m.  
Next Regular Board Meeting @ 8:00 p.m.  
Tuesday, **October 10**, 2000

**F. ADJOURNMENT**

**-Closing Prayer**

**00-169 Motion By:** *Norm Bethune* and seconded by *Gary Fischer* that the Regular Board Meeting be adjourned at 9:40 p.m.

*Carried*

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Christine Zettel  
Chairperson of the Board

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Vern Batte  
Director of Education and Secretary

