

REGULAR BOARD MEETING

Tuesday, August 26, 2003

4:00 p.m.

Minutes

Trustees Present: Chairperson - W. Goetz Vice-Chairperson - Norm Bethune
Members - M. Lemme, D. Slosser, J. Vanhaelemeesch, C. Zettel
Board Officials: P. Cureton, C. Colton, B. MacPherson, P. Morley, J. Sheppard
Recording Secretary: A. Dietz

A. 1) The Board was led in prayer by Bill Goetz.

2) Adoption of the Agenda

03-134 *Motion By: Mike Lemme* and seconded by *Dave Slosser* that the Agenda for the Regular Board Meeting on August 26, 2003 be accepted as printed.
Carried

3) **Conflict of Interest** ~ *None were declared*

B. **Approval of Minutes**

03-135 *Motion By: Jules Vanhaelemeesch* and seconded by *Mike Lemme* that the Minutes of the Regular Board Meeting held on June 24, 2003 be approved as printed.
Carried

C. **Committee of the Whole Report**

Staff Report

03-136 *Motion By: Norm Bethune* and seconded by *Dave Slosser* that the Board approve the Staff Report J.S. 2003-08-26 and the recommendations contained therein.
Carried

OCSTA Membership Fees

03-137 *Motion By: Norm Bethune* and seconded by *Mike Lemme* that the Board approve payment of membership fees to OCSTA for the school year 2003-2004.
Carried

SHHS Proposal for Band Trip to Europe

03-138 **Motion By:** *Norm Bethune* and seconded by *Jules Vanhaelemeesch* that the Board approve the Sacred Heart High School proposal for Band Trip to Europe.
Carried

Trustee Elections

03-139 **Motion By:** *Norm Bethune* and seconded by *Mike Lemme* that the Secretary and Treasurer appoint three individuals to a committee, under Section 81(3.1) of the Municipal Elections Act, and committee members be reimbursed at \$50 per hour, plus expenses.
Carried

D. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

1. **Cheque Register** *Cathy Colton*

03-140 **Motion By:** *Norm Bethune* and seconded by *Mike Lemme* that the Cheque Register to June 30, 2003 be approved as printed.
Carried

03-141 **Motion By:** *Jules Vanhaelemeesch* and seconded by *Mike Lemme* that the Cheque Register to July 31, 2003 be approved as printed.
Carried

2. **Borrowing Resolution (motion)** *Cathy Colton*
• Cathy mentioned that although the Board was not in a borrowing position during the fiscal year 2002/03, we need to ensure that funds are available if needed.

03-142 **Motion By:** *Dave Slosser* and seconded by *Jules Vanhaelemeesch* that the Board adopt the “Borrowing Resolution” for the fiscal year 2003-04, which will authorize the Treasurer of the Board to borrow from a Canadian Chartered Bank by way of Promissory Notes.
Carried

3. **Resolution of Secondary Class Size (motion)** *Cathy Colton*
• as in the past couple of years, Cathy recommended that the Board increase its secondary class size from 21 to 22
• this legislation opens the door to differentiate assignments for teachers

- 03-143** *Motion By: Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the
- average aggregate size of the Board’s secondary school classes is increased to 22;
 - this resolution is effective September 4, 2003 and will terminate on August 31, 2004;
 - financial, human and other resources that will become available to the Board as a result of this resolution is estimated at 3 full-time teaching positions or \$223,000;
 - resources referred to above will be used to reduce the teaching assignments to 6.25 credits per teacher in the aggregate and thereby facilitate the provision of co-instructional activities.

Carried

4. **Assessment and Evaluation of Elementary School Students ~ Policy** *P Cureton*
- previously we have not had a policy specific to assessment and evaluation of elementary school students
 - this policy and administrative procedures, which were presented in draft form in June, sends teachers back to curriculum documents and talks about guiding principles of assessment
 - Patrick referred to the comprehensive glossary of terms included in the document
 - the policy was developed by a committee of elementary principals and teachers and reinforces the importance of the Ontario Curriculum and Exemplars documents, and the Provincial Report Card Guide

- 03-144** *Motion By: Norm Bethune* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Assessment and Evaluation of Elementary School Students, as presented.

Carried

5. **Assessment and Evaluation of Elementary School Students ~ AP . . .** *Patrick Cureton*
6. **Assessment and Evaluation of Secondary School Students ~ Policy** *P Cureton*
- this policy has been in force for a number of years
 - it has been revised by a committee of secondary principals and teachers who did a very comprehensive review
 - the admin procedures explain how grades are determined and also takes into consideration students who have missed school for extended periods
 - it also lists the responsibility of students for getting assignments in on time and for teachers to mark and return same in a timely manner

- 03-145** *Motion By: Mike Lemme* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on Assessment and Evaluation of Secondary School Students, as presented.

Carried

7. **Assessment and Evaluation of Secondary School Students ~ AP** *Patrick Cureton*
8. **The Bishop Reding Memorial Bursary (Encounters with Canada) ~ Policy . . .** *P. Cureton*
- our Board has supported the Encounters with Canada program for a number of years
 - this is a leadership development program for students and is held at the Terry Fox Centre

in Ottawa

- the board has funds to support the costs of 15 students per year
- last year SHHS sent 16-17 students
- SMHS does send students to the Terry Fox Centre, but obtains the funding from CWL in Owen Sound

03-146 *Motion By: Norm Bethune* and seconded by *Mike Lemme* that the Board approve the Policy on The Bishop Reding Memorial Bursary (Encounters with Canada), as presented.

Carried

9. **The Bishop Reding Memorial Bursary (Encounters with Canada) ~ AP** *Patrick Cureton*

10. **Student Trustees (motion)** *Bill Goetz*

03-147 *Motion By: Jules Vanhaelemesch* and seconded by *Dave Slosser* that the Board approve the recommendation to appoint Steven Goetz and Ultan Byrne as Student Trustees for the school year 2003-2004.

Carried

11. **EQAQO’s Early Reading Strategy ~ St. Anthony’s** *Bruce MacPherson*

- Bruce is pleased to report that St. Anthony’s School has been selected to participate in the Ministry’s Early Reading Strategy
- the program requires a three year commitment by the school and board working in collaboration with the Ministry
- school staff will work with a team of literacy experts to identify factors that may be relevant to improving test scores

12. **Board Special Ed Plan** *Bruce MacPherson*

- our Board Special Ed Plan is posted on the board website
- Bruce mentioned that paper copies have been submitted to the Ministry

E. INFORMATION and REPORTS

–For Information Only:

1. **Correspondence from Ministry of Education:**

- Early Reading Strategy ~ St. Anthony’s School
- Autism Standards Pilot Project

2. **Correspondence from OCSTA:**

- Dates for 2003 OCSTA Regional Meetings/Catholic Trustee PD Days
- OCSTA Office Administrator

3. **Correspondence from Outside Organizations / School Boards:**

- City of Owen Sound ~ Building Permit for St. Mary’s High School
- Institute for Outdoor Educ’n and Environmental Studies ~ Residential & Camping 03/04
- Ontario Youth Apprenticeship Program ~ commending teachers in our system
- OSBIE (e-mail) re HELP Audit

4. **Internal Correspondence/Reports/Thank You Notes:**

- Alina Reid ~ Canada Wide Science Fair

5. **A Promise Fulfilled** - copies were distributed to Trustees

F. QUESTIONS / COMMENTS by TRUSTEES

G. NOTICES OF MOTION

H. CHAIR's REMARKS

- Bill asked Trustees to submit expense accounts before the end of August (year end)

I. FUTURE BUSINESS

Next Committee of the Whole Meeting

September 9, 2003 @ 2:30 p.m.

Next Committee of the Whole and Regular Board Meeting

September 23, 2003

J. ADJOURNMENT

03-148 Motion By: *Norm Bethune* and seconded by *Dave Slosser* that the Regular Board Meeting be adjourned at 4:50 p.m.

Carried

William Goetz
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary