

REGULAR BOARD MEETING

Tuesday, May 27, 2003

4:00 p.m.

Minutes

Trustees Present: Chairperson - W. Goetz Vice-Chairperson - Norm Bethune
Members - M. Lemme, D. Slosser, J. Vanhaelemeesch, C. Zettel
Student Reps: S. Goetz, C. Breckon
Board Officials: P. Cureton, C. Colton, B. MacPherson, P. Morley, J. Sheppard
Recording Secretary: A. Dietz

- A. 1) The Board was led in prayer by Christine Zettel.
2) Adoption of the Agenda

03-087 *Motion By: Norm Bethune* and seconded by *Dave Slosser* that the Agenda for the Regular Board Meeting on May 27, 2003 be accepted as printed.
Carried

- 3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

03-088 *Motion By: Mike Lemme* and seconded by *Jules Vanhaelemeesch* that the Minutes of the Regular Board Meeting held on April 22, 2003 and the Special Board Meeting on May 13, 2003 be approved as printed.
Carried

C. Committee of the Whole Report

03-089 *Motion By: Norm Bethune* and seconded by *Mike Lemme* that the Board approve the Staff Report J.S. 2003-05-27 and the recommendations contained therein.
Carried

D. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

1. **Canada Wide Science Fair** (*Evelyn MacPherson*) *Bruce MacPherson*
- Bruce welcomed the science fair participants as well as John Twelves and Evelyn MacPherson who accompanied the students to Calgary for this exciting event. Bruce mentioned that we are very proud of our students and congratulated them on their hard work.
 - Evelyn thanked the Board for the opportunity to accompany the students at the national level and mentioned that we are indeed very competitive. This event gave the students an

opportunity to meet other students across Canada and to share ideas and goals with one another. In addition to attending a Rodeo while in Calgary, the team visited Banff and the Calgary Zoo. The students thoroughly enjoyed their experience in Alberta.

- John Twelves commended Patti Jo Lacey and Brad Lacey who did a tremendous job of preparing the girls for the science fair. John also extended thanks to Patrick Cureton and Bruce MacPherson for their act of kindness at the time of departure from the Catholic Education Centre. John said the team “triumphed” at the fair.
- Representing Bruce-Grey CDSB at the Canada-wide Science Fair were Renee Rioux & Stephanie Rennie, Alina Reid, Bridget Schrempf, Emily Hill & Penny Shearer, Brandy Zettler & Brooke Lehman. The girls team returned home with 2 silver medals, a bronze medal and an honourable mention in addition to \$7200 in cash awards and scholarships.
- Some of the girls were at the meeting to give a brief presentation of their project and to talk about their experience.
- On behalf of the Board, Bill Goetz congratulated the team and thanked them for their very interesting presentations.

2. **Policy on Student Representation on the Board (motion) Patrick Cureton**

- Patrick noted that the most significant change to this policy is that the term is now Student Trustee rather than Student Representative
- a box at the bottom of the policy directs people to the appropriate Administrative Procedures

03-090 *Motion By:* Norm Bethune and seconded by Mike Lemme that the Board approve revisions to the Policy on Student Representation on the Board, as presented.

Carried

3. **Selection of Student Representative to the Board - AP Patrick Cureton**

- Administrative Procedures are unchanged with the exception of language re Student Trustee
- Steven Goetz has been re-elected to represent SHHS next year

4. **Policy on Maintenance of the Ontario Student Record (motion) Patrick Cureton**

- The policy directs people to the appropriate resources
- policy is unchanged

03-091 *Motion By:* Dave Slosser and seconded by Jules Vanhaelemeesch that the Board approve the Policy on Maintenance of the Ontario Student Record, as presented.

Carried

5. **Policy on Physical Restraint of Student (motion) Patrick Cureton**

- policy remains unchanged from last meeting except for the box at the bottom directing people to the Administrative Procedures
- an average of 3-4 staff per school will be trained – training will begin next week

03-092 *Motion By:* Dave Slosser and seconded by Mike Lemme that the Board approve the Policy on Physical Restraint of Student, as presented.

Carried

6. **Physical Restraint of Student - AP** *Patrick Cureton*
- Patrick noted small changes to the Administrative Procedures
7. **Policy and procedure for Criminal Background Checks/Vulnerable Sector Screening for Employees** *Jim Sheppard*
- this policy was introduced at the last board meeting and has since been circulated to employee groups for their input/comments
 - OECTA has expressed concern about the Board asking new employees for the more comprehensive form
 - Jim advised OECTA that this recommendation comes from the OESC
 - deadline of July 31/03 for employees to submit required documentation, or there will be a consequence

03-093 *Motion By: Mike Lemme* and seconded by *Dave Slosser* that the Board approve the Policy for Criminal Background Checks/Vulnerable Sector Screening for Employees, as presented.

Carried

8. **Draft policy on Safe Disposal of Hazardous Waste** *Jim Sheppard*
- Jim presented this policy in “draft” form for consideration
 - the Policy Statement references the Ontario Environmental Protection Act
 - chemicals reach an expiry date and we must ensure that we use a consistent procedure for disposal of hazardous waste from each site
 - each school must keep an up-to-date inventory of the hazardous material
 - in May of each year, the inventory list of hazardous waste is sent to the Supervisor of Payroll and Benefits in order to schedule the annual pick up
 - this draft policy has been sent to science teachers and custodians for their input

9. **Cheque Register** *Cathy Colton*

03-094 *Motion By: Jules Vanhaelemeesch* and seconded by *Mike Lemme* that the Cheque Register to April 30, 2003 be approved as printed.

Carried

10. **Ontarians with Disabilities Act** *Cathy Colton*
- Cathy mentioned that the Disabilities Act received royal assent in Dec 2001
 - 16% of the population has a disability and, with the aging population, this is predicted to increase to 20%
 - the goal of the ODA is to improve opportunities for the disabled
 - ODA requires that by Sept 30 we have a first year accessibility plan in place. The contents of the plan include reporting on the measures we have taken with regard to policies, programs and practices, to identify areas we want to review in the coming year, and to make the plan available to the public
 - we will need to form a committee with representation from finance, plant, HR, school principal, reps from employee groups, SEAC, school council, etc. and so will be looking for volunteers
 - Cathy mentioned that she has received an excellent guideline and tool kit developed for Ontario school boards
 - at this time Cathy is looking for the Board’s commitment to the idea of accessibility planning

03-095 *Motion By: Norm Bethune* and seconded by *Mike Lemme* that the Board accept the recommendations presented by Cathy.

Carried

11. **Special Education Update** *Bruce Macpherson*
- Bruce gave a brief report on Intensive Support Assistance (ISA) claims
 - this is a Ministry initiative where Boards apply for funding for high needs students
 - 2 cycles coming up – in June, ISA 1 claims - board pays first \$800 on specialized equipment and ministry picks up the rest of the claim
 - this year we have purchased more than \$25,000 worth of equipment for students in our board
 - claim documentation, except for claims over \$6000, is retained by the boards
 - for ISA level 1 exceeding \$6000, we must seek pre-approval from the ministry
 - 10% of files from each school board are audited by the ministry
 - eligible equipment claims must be for specialized equipment for individual students
 - Bruce talked about the documentation required for ISA 1
 - ISA 2 and 3 cycles will take place in the fall
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- Recently, Bruce attended a workshop dealing with Autism
 - the Ministry is working to put together a Standards-based Approach in support of exceptional students
 - there are 12 different categories under exceptionalities, including Autism
 - the Ministry is looking for 6-10 boards to pilot the Standards-based program – pilots will help determine the standards
 - pilots will use autism program standards to develop objectives
 - will focus on autism, then standards will be applied to all exceptionalities
 - 8 of our 13 schools have autistic children
 - a number of boards do not have any standards/practices in place that are as clear as what we are experiencing
 - a 3-day Ministry workshop on Autism will be held on Sept 10-12
 - Bruce recommended that our Board apply to pilot the Autism-specific Program Standards

E. INFORMATION and REPORTS

–For Information Only:

1. **Correspondence from Ministry of Education:**
 - 2003-04 School Year Calendar
 - News Release – Advisor on Rural Education Strategy Begins Review

2. **Correspondence from OCSTA:**
 - Provincial Strategy RE: Small Rural and Northern Boards
 - Rural Education Strategy
 - Resignation of Anne Cadieux
 - Change of Portfolio and Title for Carol Devine
 - Appointment - Co-ordinator of Communications and Media Relations

3. **Correspondence from Other School Boards/Organizations:**
 - School Breakfast Program
 - Knights of Columbus
 - Summer Garden Party
 - Musical performance by students of St. Mary’s H.S. under direction of Gerard Willmes

4. **Internal Correspondence/Reports/Thank You Notes:**

- Holy Family School makes donation to Jubilee Acres
- Holy Family School makes donation to Holy Childhood
- Excursion, Field Trips, Outdoor Education Trips approved in April
- News from Our Schools - May 2003

Patrick distributed three Press Releases that have just been prepared:

- Plans to renovate St. Mary's High School
- Employees honoured at Service Recognition Event
- Bruce-Grey CDSB attends Canada-wide Science Fair

F. QUESTIONS / COMMENTS by TRUSTEES

- Norm asked for a SARS update – Patrick shared information from the Ministry of Education, the Ministry of Health and the World Health Organization.

G. NOTICES OF MOTION

H. CHAIR's REMARKS

I. FUTURE BUSINESS

Next Committee of the Whole Meeting

June 10, 2003 @ 2:30 p.m.

Next Regular Board Meeting (and Committee of the Whole)

June 24, 2003 @ 4:00 p.m.

J. ADJOURNMENT

03-096 Motion By: *Norm Bethune* and seconded by *Dave Slosser* that the Regular Board Meeting be adjourned at 5:20 p.m.

Carried

William Goetz
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary