

REGULAR BOARD MEETING

Tuesday, April 26, 2005

4:00 p.m.

Minutes

Trustees Present: Chairperson - N. Bethune Vice-Chairperson - W. Goetz
Members - S. Finnie, F. Gross, D. Slosser, J. Vanhaelemeesch

Board Officials: P. Cureton (*Director of Education*); C. Colton (*Superintendent of Business*);
B. MacPherson (*Superintendent of Education*); P. Morley (*Programme Principal*);
S. White (*Human Resources Administrator*)

Student Trustees: L. Batte, M.R. Hillyer

Recording Secretary: A. Dietz

A. 1) The meeting commenced with prayer led by Jules Vanhaelemeesch.

2) **ADOPTION OF THE AGENDA**

Addition:

E. Public Speaking by Tom Fischer

05-072 Motion By: *Jules Vanhaelemeesch* and seconded by *Francis Gross* that the Agenda for the Regular Board Meeting on April 26, 2005 be accepted as amended.

Carried

B. **DECLARATION OF CONFLICT OF INTEREST** ~ *None were declared*

C. **APPROVAL OF MINUTES**

05-073 Motion By: *Dave Slosser* and seconded by *Sam Finnie* that the Minutes of the Regular Board Meeting held on March 22, 2005 be approved as printed.

Carried

D. **COMMITTEE OF THE WHOLE REPORT**

Staff Report *Suzanne*

05-074 Motion By: *Bill Goetz* and seconded by *Jules Vanhaelemeesch* that the Board approve the Staff Report S.W. 2005-04-12 and the recommendations contained therein.

Carried

05-075 *Motion By:* Bill Goetz and seconded by Francis Gross that the Board approve the School Bus Rate Schedule 2004-05, as presented.

Carried

05-076 *Motion By:* Bill Goetz and seconded by Sam Finnie that the Board approve the Staff Report S.W. 2005-04-26 and the recommendations contained therein.

Carried

05-077 *Motion By:* Bill Goetz and seconded by Dave Slosser that the funds identified from Stage 1 of Good Places to Learn (\$105,582 allocation) will be used to address and repair projects that have been identified as urgent and high needs in the ReCAPP database.

Carried

E. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

Public Speaking by Tom Fischer

- Norm was a judge at the Bruce County Public Speaking Contest held at Arran-Tara Elementary School
- today he has the privilege of introducing the first place contestant, Tom Fischer, from Sacred Heart School in Teeswater who will present his speech on “The English Language”
- Trustees and Administration were certainly entertained by this outstanding, enthusiastic speaker
- on behalf of the Board, Norm congratulated Tom and presented him with a “Let Your Light Shine” candle in recognition of his accomplishments

1. Cheque Register, March 2005 (motion) Cathy

05-078 *Motion By:* Bill Goetz and seconded by Jules Vanhaelemeesch that the Cheque Register to March 31, 2005 be approved as printed.

Carried

2. Secondary Average Class Size 2004-05 Cathy

- in accordance with Secondary School Regulation it is a requirement that we publish the average class size
- average class size in the board’s secondary school classes is 20.91 in the aggregate
- by school, the average class size is 21.2 at SHHS and 20.51 at SMHS
- the report will be submitted to the Ministry by end of the month

3. Policy/Administrative Procedures Review (motion) Cathy
Signing Officers of the Board

- intent has not changed since this policy was implemented in 1978
- changes bring language up to current terminology

05-079 *Motion By:* Jules Vanhaelemeesch and seconded by Sam Finnie that the Board approve revisions to the Policy on Signing Officers of the Board, as presented.

Carried

Finance and Budget Control (Policy and AP)

- this policy has been in effect since 1977
- basically reflects importance of internal control and establishes overall policy direction
- changes include a few housekeeping items

05-080 *Motion By: Dave Slosser* and seconded by *Bill Goetz* that the Board approve revisions to the Policy on Finance and Budget Control, as presented.
Carried

Disposal of Obsolete or Surplus Materials (Policy and AP)

- this policy was implemented in 1978
- purpose is to set the direction that we maximize the use of furniture and equipment -- what may be deemed surplus in one school could be useful at another
- intent remains the same
- an addition to the policy states that obsolete computer equipment may be made available to families in the community who have demonstrated financial need

05-081 *Motion By: Francis Gross* and seconded by *Sam Finnie* that the Board approve revisions to the Policy on Disposal of Obsolete or Surplus Material, as presented.
Carried

Local School Site Selection Committee

- this policy originated in 1991 during a time of increasing enrolment
- recommendation from Accessibility Committee under Site Criteria – the committee may wish to comment on matters pertinent to various potential school sites such as accessibility for individuals with disabilities

05-082 *Motion By: Jules Vanhaelemeesch* and seconded by *Sam Finnie* that the Board approve revisions to the Policy on Local School Site Selection Committee, as presented.
Carried

Records Management

- this policy has been in effect since 1990 when FIPPA came into existence
- some changes to job titles and minor housekeeping items

05-083 *Motion By: Francis Gross* and seconded by *Dave Slosser* that the Board approve revisions to the Policy on Records Management, as presented.
Carried

Accessibility Planning

- this is a new policy for 2005
- establishes the committee that will look at accessibility for the board and sets the process that we publish in our Annual Accessibility Plan
- this policy may require revisions due to the Ontario Disabilities Act

05-084 *Motion By: Sam Finnie* and seconded by *Dave Slosser* that the Board approve revisions to the Policy on Accessibility Planning, as presented.
Carried

4. **Policy/Administrative Procedures Review (motion)** *Bruce*
Safe Schools
- current references have been listed
 - policy addresses our board creating a positive learning environment in safe schools
 - outlines the details to follow in specific incidents

05-085 *Motion By: Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve revisions to the Policy on Safe Schools, as presented.
Carried

5. **Aboriginal Cultural Celebration (motion)** *Jules*
- Aboriginal Cultural Celebration is a special day in recognition of the Aboriginal students
 - we need to have a board resolution to hold the event at St. Joseph's

05-086 *Motion By: Jules Vanhaelemeesch* and seconded by *Francis Gross* that the Board approve the Aboriginal Cultural Celebration at St. Joseph's School on June 22, 2005.
Carried

6. **School Uniforms (motion)** *Sam*
 Sam presented the following motion looking for a seconder:

05-087 *Motion By: Sam Finnie* that a committee be established to investigate the feasibility of implementing mandatory uniforms for all schools within the Bruce-Grey Catholic District School Board.
 The committee will be formed of the following: two trustees, one student trustee, two senior board administration representatives, two elementary teacher representatives, two secondary teacher representatives, two principals, two school council representatives, four parents, two elementary students, two secondary students.
 The committee will be established and have its first meeting by May 31. The committee will bring its recommendation back to the board by the November 22 Board Meeting.
The motion did not get a Seconder

F. INFORMATION and REPORTS
 –*Committee Reports*

–*For Information Only:*

1. **Ministry of Education Correspondence**
 - Approval of 2005-06 School Year Calendar

2. **Internal Reports/Correspondence**
 - Excursion Requests ~ March 1-31, 2005

3. **Letters of Appreciation / Thank You Notes:**

- Expression of Sympathy ~ Judy Hannivan & family

G. **QUESTIONS / COMMENTS by TRUSTEES**

- Francis advised that he has been appointed by the Town of Hanover to be the contact for Emergency Measures within the Town
- Bill commented on the Roots of Bruce and Grey programs

H. **NOTICES OF MOTION**

I. **CHAIR's REMARKS**

- Bi-Board meeting has been rescheduled to May 18th in Chesley at 1:00
- Celebrate Writing Conference - May 3 at United Church in Port Elgin, 9:15 to 3:00
- Bruce and Norm attended conference on Character Education (April 14) -- Norm would be happy to make a brief presentation at the next meeting
- Norm - is on writing team for the history of the Diocese - first meeting is on May 9

J. **FUTURE BUSINESS**

Next Meeting: **May 10, 2005**
~ Committee of the Whole Meeting
May 24, 2005
~ Committee of the Whole Meeting and Regular Board Meeting

K. **ADJOURNMENT**

05-088 Motion By: *Dave Slosser* and seconded by *Francis Gross* that the Regular Board Meeting be adjourned at 5:04 p.m.

Carried

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary