

REGULAR BOARD MEETING

Tuesday, April 20, 2004

4:00 p.m.

Minutes

Trustees Present: Chairperson - N. Bethune Vice-Chairperson - W. Goetz
Members - S. Finnie, F. Gross, T. Roote, D. Slosser, J. Vanhaelemesch
Board Officials: P. Cureton, C. Colton, B. MacPherson, P. Morley
Student Trustees: U. Byrne, S. Goetz
Recording Secretary: A. Dietz

- A. 1) The meeting commenced with prayer led by Francis Gross.
2) Adoption of the Agenda

04-065 Motion By: *Francis Gross* and seconded by *Jules Vanhaelemesch* that the Agenda for the Regular Board Meeting on April 20, 2004 be accepted as printed.

Carried

- 3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

04-066 Motion By: *Sam Finnie* and seconded by *Treasa Roote* that the Minutes of the Regular Board Meeting held on March 23, 2004 be approved as printed.

Carried

C. Committee of the Whole Report

04-067 Motion By: *Bill Goetz* and seconded by *Dave Slosser* that the Board approve the Staff Report P.C. 2004-04-06 and the recommendations contained therein.

Carried

04-068 Motion By: *Bill Goetz* and seconded by *Francis Gross* that any Operator who has provided unsatisfactory Snow Removal Service in the current year be denied consideration for next year's contract renewal.

Carried

04-069 *Motion By: Bill Goetz* and seconded by *Jules Vanhaelemeesch* that the Board Policy Manual include a new section entitled Human Resources and the existing manual be re-organized appropriately.

Carried

04-070 *Motion By: Bill Goetz* and seconded by *Sam Finnie* that the Board accept the recommendation of St. Peter's & Paul's School Council to adopt a school uniform.

Carried

04-071 *Motion By: Bill Goetz* and seconded by *Jules Vanhaelemeesch* that the Board support the Bayshore Broadcasting proposal as presented by Ross Kentner and Rob Brignell on March 23, 2004.

Carried

04-072 *Motion By: Bill Goetz* and seconded by *Sam Finnie* that the Board approve the Staff Report P.C. 2004-04-20 and the recommendations contained therein.

Carried

D. **DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS**

1. **Board Improvement Plan** *Bruce MacPherson*

- each year the Ministry requires boards to submit their Board Improvement Plan
- the Plan identifies changes that boards will put in place to improve student achievement at elementary & secondary levels
- three primary goals are set by the Ministry:
 - Goal A - to increase positive student behaviour
 - Goal B - to raise overall level of school literacy skills
 - Goal C - to increase parent involvement in their children's learning
- Bruce outlined some of the Strategies used by our Board: to communicate the Code of Conduct to partners, communicate strategies to increase positive behaviour, track/record suspensions, establish an Anti-Bullying Committee and provide inservice to Anti-Bullying contact teacher.
- The Board will use EQAO and Ontario Curriculum Exemplars to develop rubrics and assess student achievement, as well as track level of achievement in literacy, continue to use effective literacy assessment tools for struggling readers, continue to support At-Risk Students, to provide inservice for effective Literacy instruction, and continue to provide PD in a Balanced Literacy approach.
- Through the District School Council, consult with parents as to topics to be presented in conjunction with community partners, share information sessions throughout the board, and communicate through our website, information packages to schools, etc.. Student Agendas will be used board-wide.

2. **Board Special Education Report Card** *Bruce MacPherson*

- the Ministry has provided us with a Report Card on our Special Education Plan
- Bruce shared this information with the Board and commented on the few areas that require attention/clarification
- the Board's 2003 plan has shown improvement over 2001

3. **Cheque Register, March 2004 (motion)** *Cathy Colton*

04-073 *Motion By: Francis Gross* and seconded by *Sam Finnie* that the Cheque Register to March 31, 2004 be approved as printed.

Carried

4. **Community Use of School Facilities - Policy (motion)** *Cathy Colton*

- enhancements to this policy came from recommendations from the Board's insurer, OSBIE, who recommends groups using our schools have insurance
- based on the initial draft, we sent letters to groups who have used our facilities in the past year, inviting them to provide feedback or ask questions
- several of the groups have insurance, and those groups who didn't were pleased that this will give them an opportunity to purchase insurance
- on the whole, the feedback was positive and people are very glad to have use of our schools

04-074 Motion By: *Jules Vanhaelemesch* and seconded by *Dave Slosser* that the Board approve revisions to the Policy on Community Use of School Facilities, as presented, for implementation in September 2004.

Carried

5. **Community Use of School Facilities- AP** *Cathy Colton*

- this procedure is designed to show schools and individuals the process to follow
- amendments may be necessary once the policy has been implemented

6. **School Generated Funds - Policy (motion)** *Cathy Colton*

- this is a new policy for consideration
- comes from work done by Ontario School Boards on School Generated Funds and information from the Ministry that suggests Boards will have to report on School Generated Funds
- we have requested input from principals and school council chairs
- this initiative will create some extra work for school secretaries
- some discussion occurred regarding corporate sponsorship, e.g. advertising in yearbooks and brochures – it was decided that, prior to approving this policy, the Board would develop a criteria to ensure that appropriate sponsorships which benefit students are allowed and recognized.

04-075 Motion: that the Board approve revisions to the Policy on School Generated Funds, as presented, for implementation in September 2004.

Deferred

7. **School Generated Funds - AP** *Cathy Colton*

- Deferred to another meeting

8. **Staff Employment Procedures - Policy (motion)** *Patrick Cureton*

- no comments/suggestions received since draft presentation on April 6
- outlines how we employ staff and how schools are staffed

04-076 Motion By: *Francis Gross* and seconded by *Sam Finnie* that the Board approve revisions to the Policy on Staff Employment Procedures, as presented.
Carried

9. **School Staffing - Policy (motion)** *Patrick Cureton*
- slight revisions in wording– changed term to Library Technician
 - put in place a formula for secretarial assistance at our high schools
 - also included a formula for assignment of custodial staff

04-077 Motion By: *Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve revisions to the Policy on School Staffing, as presented.
Carried

10. **Permanent Teaching Status (motion)** *Patrick Cureton*
- no changes from draft

04-078 Motion By: *Sam Finnie* and seconded by *Francis Gross* that the Board approve revisions to the Policy on Permanent Teaching Status, as presented.
Carried

11. **Participation in Elective Positions and Community Organizations (motion)** *P Cureton*
- no changes from draft

04-079 Motion By: *Jules Vanhaelemeesch* and seconded by *Sam Finnie* that the Board approve revisions to the Policy on Participation in Elective Positions and Community Organizations, as presented.
Carried

E. INFORMATION and REPORTS

–For Information Only:

1. Correspondence from Ministry of Education:

- 2002-03 Financial Review
- Funding for PSAB Implementation
- Funding for French Immersion Resources

2. Miscellaneous Correspondence:

- Children’s Aid Society, County of Bruce ~ providing bursaries to needy children in Bruce County
- Algonquin & Lakeshore Catholic DSB ~ relief from portion of GST they now pay
- Durham District School Board ~ funding to implement Ontarians with Disabilities Act
- Near North DSB ~ request to eliminate EQAO testing
- St Clair Catholic DSB ~ implementation of an Ontario Digital Library

3. Internal Reports:

- Excursion, Field Trips, Outdoor Ed Trips, March 1-31, 2004

4. **Letters of Appreciation / Thank You Notes:**

- Expressions of Sympathy ~ Brian & RonaLynn Ferguson, Linda Folmer, Claire & Raymond Barnard

F. **QUESTIONS / COMMENTS by TRUSTEES**

- Patricia congratulated Bill Goetz on his recent award in Agriculture and invited Bill to expand on this recognition
- Bill mentioned that he received two awards – one from the Bruce County Federation of Agriculture and one from CKNX Farm Advisory Board. These awards are to recognize someone who has made a mark in Agriculture. As well as working with kids in 4-H for many years, Bill was actively involved with the Mildmay Agriculture Society.

G. **NOTICES OF MOTION**

H. **CHAIR's REMARKS**

- April 28, 2004 - Bi-Board Meeting to be held in Chesley at 1:30 pm
- Norm commented on the recent Junior & Intermediate Science Fairs held at the Bayshore Inn, Owen Sound – “we were extremely well represented”. The science fair is a cooperative venture between our board and the Bluewater DSB. Norm wanted to give credit to the members of the committee from our schools: Brad & Jo Lacey, Evelyn MacPherson, Bill Martell, Laura Van Berlo along with assistance from Gail Akerman and Rona Lynn Ferguson. This committee is just astounding!
- Awards in Junior area - 5 special awards, 27 bronze medals, 14 silver and 8 gold medals
- Awards in Int/Sr - 8 special awards, 18 bronze medals, 11 won silver and 4 won gold medals
- Norm also noted that 3 out of 5 of the Canada-wide winners from our system– Katie Glasier (Holy Family), Isaac Wilkinson, (Mildmay) and Alina Reid (SMHS).

I. **FUTURE BUSINESS**

Maintenance Tour of Schools: May 26, 2004 and June 1, 2004

Next Meeting: **May 11, 2004**

~ Committee of the Whole @ 2:30 p.m.

May 25, 2004

~ Committee of the Whole and Regular Board Meeting

J. **ADJOURNMENT**

04-080 Motion By: *Francis Gross* and seconded by *Sam Finnie* that the Regular Board Meeting be adjourned at 5:15 p.m.

Carried

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary