

REGULAR BOARD MEETING

Tuesday, February 28, 2006

4:00 p.m.

Minutes

Trustees Present: Chairperson - *N. Bethune* Vice-Chairperson - *W. Goetz*
Members - *S. Finnie, F. Gross, D. Slosser, J. Vanhaelemesch*

Student Trustees: *N. Huber (S.H.H.S.), J. Flear (S.M.H.S.)*

Board Officials: *P. Cureton (Director of Education); C. Colton (Superintendent of Business);
B. MacPherson (Superintendent of Education); P. Morley (Programme Principal);
S. White (Human Resources Administrator)*

Recording Secretary: *A. Dietz*

A. 1) The meeting commenced with prayer led by Sam Finnie.

2) **ADOPTION OF THE AGENDA**

Addition:

E-2 CPCO Principal of the Year Award

<p>06-029 Motion By: <i>Francis Gross</i> and seconded by <i>Sam Finnie</i> that the Agenda for the Regular Board Meeting on February 28, 2006 be accepted as amended. <i>Carried</i></p>
--

B. **DECLARATION OF CONFLICT OF INTEREST** ~ *None were declared*

C. **APPROVAL OF MINUTES**

<p>06-030 Motion By: <i>Sam Finnie</i> and seconded by <i>Jules Vanhaelemesch</i> that the Minutes of the Regular Board Meeting held on January 17, 2006 be approved as printed. <i>Carried</i></p>
--

D. **COMMITTEE OF THE WHOLE REPORT**

<p>06-031 Motion By: <i>Bill Goetz</i> and seconded by <i>Dave Slosser</i> that the Board approve the Staff Report S.W. 2006-02-14 and the recommendations contained therein. <i>Carried</i></p>

<p>06-032 Motion By: <i>Bill Goetz</i> and seconded by <i>Sam Finnie</i> that the Board approve the Staff Report S.W. 2006-02-28 and the recommendations contained therein. <i>Carried</i></p>

E. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

1. **Samaritan’s Purse, Trip to Belize** *Jessie*
 - Operation Christmas Child is a branch of Samaritan’s Purse, Canada
 - Jessie applied to assist with the distribution of Operation Christmas Child Shoeboxes in Belize; her application included reference letters, an essay and a slideshow; she received notification of acceptance in July
 - Jessie suggested some popular items for the boxes - hard candy, pencils, calculators, dolls, race cars
 - Jessie knew she would be returning home Christmas Eve to a huge family Christmas, lots of presents, etc., but didn’t realize how intense this would be following her experience in Belize
 - Jessie thanked the Board for their financial support
 - Patrick noted that Jessie did a great job of gathering financial support on her own accord

2. **CPCO Principal of the Year Award (Nola Collins)** *Patrick*
 - Patrick stated that the Principal/Vice-Principal Association had recently nominated one of their members to be recognized provincially; Nola was present to comment on the criteria for the Award and to recognize the recipient, Patricia Morley
 - Nola mentioned that it is always a pleasure to be able to brag about someone in our board and that Patricia was certainly deserving of this recognition – Principal of the Year for outstanding community work
 - Patricia has been with Bruce-Grey for 22 years as teacher, principal and now Programme Principal and one who is loved by kids and parents alike
 - she is well known in the community
 - Patricia and her colleagues, especially Bruce, work very hard to offer our kids opportunities and have been instrumental in running the Literacy program we have implemented in our Board
 - Patricia’s positive ethics, her energy, personality, and expertise create a hard act to follow – Congratulations Patricia, we are all very proud of you!
 - Patricia thanked the Principals’ Association and mentioned that it is a very special event to be recognized by peers
 - she thanked the Board for giving her many opportunities over the years and closed by saying “to love what you do and get paid for it is a bonus!”

2. **Cheque Register, January 2006 (motion)** *Cathy*

06-033 Motion By: <i>Jules Vanhaelemeesch</i> and seconded by <i>Sam Finnie</i> that the Cheque Register to January 31, 2006 be approved as printed. <p style="text-align: right;"><i>Carried</i></p>
--

3. **Policy/Administrative Procedures Review:** *Suzanne*

Addition of new Policies

- **Employee Relations**

06-034 Motion By: <i>Dave Slosser</i> and seconded by <i>Jules Vanhaelemeesch</i> that the Board approve the Policy on Employee Relations, as presented. <p style="text-align: right;"><i>Carried</i></p>
--

- **Position Descriptions**

06-035 *Motion By: Francis Gross* and seconded by *Sam Finnie* that the Board approve the Policy on Position Descriptions, as presented.

Carried

• **Staff Employment Procedures**

06-036 *Motion By: Francis Gross* and seconded by *Sam Finnie* that the Board approve the Policy on Staff Employment Procedures, as presented.

Carried

• **School Staffing**

06-037 *Motion By: Dave Slosser* and seconded by *Jules Vanhaelemeesch* that the Board approve the Policy on School Staffing, as presented.

Carried

Deletion of Policies:

06-038 *Motion By: Dave Slosser* and seconded by *Sam Finnie* that the Board approve the deletion of the following policies:

- Role of Superintendent of Education
- Role of Superintendent of Business
- Role of Supervisor of Business Services
- Role of Supervisor of Maintenance
- Role of Supervisor of Payroll & Employee Benefits
- Role of Superintendent/Manager of Human Resources
- Role & Duties of Technological Services Supervisor
- Role & Duties of Programme Principal
- Role of the Religious/Family Life Education Consultant
- Role & Duties of the High School Chaplain
- Role & Qualifications of Transportation Systems Administrator
- Secretarial Assistance to Schools
- Role of Principals and Vice-Principals
- Role of Area Chairpersons
- Role and Duties of Head Teacher
- Role of Teachers
- Role and Duties of Educational Assistants
- Role and Duties of School Custodial Staff
- Role & Duties of School Library/Media Centre Staff
- Employment of Occasional Teachers

Carried

Deletion of Section 11 and subsequent re-numbering of policies

06-039 *Motion By: Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve the deletion of Section 11 and the subsequent re-numbering of policies as per the attached Index to Policies dated February 28, 2006.

Carried

4. Policy/Administrative Procedures Review: *Patrick*

- **Student Transportation**

06-040 *Motion By: Francis Gross and seconded by Sam Finnie that the Board approve the Policy on Student Transportation, as presented.*

Carried

- **Foreign Students**

06-041 *Motion By: Dave Slosser and seconded by Francis Gross that the Board approve the Policy on Foreign Students, as presented.*

Carried

- **Board Committees**

06-042 *Motion By: Jules Vanhaelemeesch and seconded by Sam Finnie that the Board approve the Policy on Board Committees, as presented.*

Carried

- **Delegations and Submissions**

06-043 *Motion By: Francis Gross and seconded by Dave Slosser that the Board approve the Policy on Delegations and Submissions, as presented.*

Carried

- **Honorarium**

06-044 *Motion By: Dave Slosser and seconded by Sam Finnie that the Board approve the Policy on Honorarium, as presented.*

Carried

- **Student Representation on the Board**

06-045 *Motion By: Sam Finnie and seconded by Francis Gross that the Board approve the Policy on Student Representation on the Board, as presented.*

Carried

F. INFORMATION and REPORTS

-Committee Reports

-For Information Only:

1. **Correspondence from Ministry:**
 - 2006 Trustee Elections - Determination and Distribution Calculations
2. **Correspondence from OCSTA:**
 - OCSTA Letter to the Editor - Globe and Mail
 - Recipients of the 2006 OCSTA Trustee Award of Merit
 - Bill 21, Energy Conservation Leadership Act

- Resolution #6-05, Literacy and Basic Skills

3. **Internal Reports/Miscellaneous:**

- Excursion Requests, January 1-31, 2006
- Minutes of Joint Health & Safety Committee Meeting, December 2005

4. **Thank You Notes/Letters of Appreciation:**

- Expression of Sympathy ~ Ed Graf & family, Michelle Pletch & family

G. QUESTIONS / COMMENTS by TRUSTEES

Francis commented that it may be worthwhile to emphasize to school councils the importance of parents checking their school support

Faith - Charlotte Lahey has been successful in engaging Sister Claire Fitzgerald during Education Week. Patrick mentioned that we have wanted to do something special during Education Week for sometime now and this may be a golden opportunity. Charlotte is looking into booking the Walkerton Knights of Columbus Hall for a dinner prior to the presentation by Sister Claire.

H. NOTICES OF MOTION

I. CHAIR's REMARKS

J. FUTURE BUSINESS

Next Meeting: **March 21, 2006**

~ Committee of the Whole Meeting and Regular Board Meeting

Reminder: AGM - in London, April 20 to 22

Rooms have been reserved

Please confirm your attendance, and that of your spouse, with Anne

K. ADJOURNMENT

06-046 Motion By: *Francis Gross* and seconded by *Jules Vanhaelemesch* that the Regular Board Meeting be adjourned at 4:50 p.m.

Carried

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary