

REGULAR BOARD MEETING

Tuesday, February 24, 2004

4:00 p.m.

Minutes

Trustees Present: Chairperson - N. Bethune Vice-Chairperson - W. Goetz
Members - S. Finnie, F. Gross, D. Slosser, T. Roote, J. Vanhaelemesch
Board Officials: P. Cureton, C. Colton, B. MacPherson, P. Morley
Student Trustees: U. Byrne, S. Goetz
Recording Secretary: A. Dietz

On behalf of the Board, Norm welcomed Treasa Roote, the Native Trustee representing Saugeen First Nation. Treasa had been previously appointed for a very short period of time and is now returning to the position. Norm mentioned that he was pleased to hear Treasa has been re-appointed and we look forward to working together on the Board.

Bill began the meeting with a prayer. Patrick then asked Treasa Roote to state her declaration and take the Oath of Allegiance.

At this time, the Board commenced the Committee of the Whole meeting.

- A. 1) The meeting commenced with prayer led by Dave Slosser.
2) Adoption of the Agenda

04-024 Motion By: *Dave Slosser* and seconded by *Bill Goetz* that the Agenda for the Regular Board Meeting on February 24, 2004 be accepted as printed.
Carried

- 3) **Conflict of Interest** ~ *None were declared*

B. Approval of Minutes

04-025 Motion By: *Sam Finnie* and seconded by *Francis Gross* that the Minutes of the Regular Board Meeting held on January 13, 2004 be approved as printed.
Carried

C. Committee of the Whole Report

04-026 Motion By: *Bill Goetz* and seconded by *Jules Vanhaelemesch* that the Board approve the Staff Report P.C. 2004-02-10 and the recommendations contained therein.
Carried

04-027 *Motion By:* Bill Goetz and seconded by Sam Finnie that the Board approve the Staff Report P.C. 2004-02-24 and the recommendations contained therein.
Carried

D. DELEGATIONS / SUBMISSIONS / EDUCATIONAL PRESENTATIONS

1. Cheque Register, January 2004 (motion) Cathy Colton

04-028 *Motion By:* Jules Vanhaelemeesch and seconded by Francis Gross that the Cheque Register to January 31, 2004 be approved as printed.
Carried

2. Video Surveillance Equipment ~ Policy (motion) Cathy Colton

- the purpose of the amendments is to include guidelines from the Information Privacy Commissioner
- Cathy mentioned that this policy was presented earlier in draft form and there have been no revisions since then

04-029 *Motion By:* Francis Gross and seconded by Dave Slosser that the Board approve the revisions to the Policy on Video Surveillance Equipment, as presented.
Carried

3. Video Surveillance Equipment ~ AP Cathy Colton

- Cathy presented the Administrative Procedures that tie in with Board Policy
- Cathy referred to a form that is being implemented in our schools entitled “Instances of Access to Record Material”

4. Policy on Board Committees (motion) Patrick Cureton

- the final version of this policy was presented in today’s Committee of the Whole meeting and addresses the expressed needs of the trustees from earlier discussion
- Bill Goetz hopes to distribute a full list of committee members at the next meeting

04-030 *Motion By:* Sam Finnie and seconded by Jules Vanhaelemeesch that the Board approve the revisions to the Policy on Board Committees, as presented.
Carried

5. Policy on Co-Operative Education Programmes (motion) Patrick Cureton

- Patrick stated that he has had made no revisions to this policy since his earlier presentation and the policy is already being adhered to by our secondary schools

04-031 *Motion By:* Francis Gross and seconded by Dave Slosser that the Board approve the revisions to the Policy on Co-operative Education Programmes, as presented.
Carried

6. **Policy on Security of Board Facilities (motion)** *Patrick Cureton*
- revisions were made as per direction received at last meeting – under the section of Key Distribution regarding responsibility if a key is lost and cost implications if security of the building has been compromised
 - this particular revision is in light of the fact that we have recently had to re-key one of the schools and costs incurred were in excess of \$5000

04-032 *Motion By: Jules Vanhaelemeesch* and seconded by *Dave Slosser* that the Board approve the revisions to the Policy on Security of Board Facilities, as presented.

Carried

7. **Policy on Security of Board Facilities: Loan of Keys Agreement (AP)** *Patrick Cureton*
- the AP supports the policy
 - revisions to key distribution is re-stated
 - “Loan of Keys Agreement” – anyone using our facilities, including board employees, will be asked to sign this agreement. The person signing the form agrees to take responsibility for the key and should the key be lost, expenses will be borne by the individual who has signed the form

8. **Policy on School Preparation and Response to Anaphylaxis (motion)** . *Patrick Cureton*
- no changes to draft policy

04-033 *Motion By: Dave Slosser* and seconded by *Jules Vanhaelemeesch* that the Board approve the revisions to the Policy on School Preparation and Response to Anaphylaxis, as presented.

Carried

9. **Policy on School Preparation and Response to Anaphylaxis (AP)** . . . *Patrick Cureton*
- supports the policy and provides some more specific guidelines for responding to the needs of students who are at risk of suffering an anaphylactic reaction

10. **Anti-Bullying Update** *Bruce MacPherson*
- Bruce started his presentation by reading a book authored by a former grade 2 student, who is now an NHL player, entitled “Mr. Bully”.
 - Bruce then presented the Highlights from the Anti-Bullying Committee meetings
 - Stu Auty, President of the Canadian Safe School Network, attended one of the meetings and stated that the Board Committee was ahead of the curve with their anti-bullying initiatives
 - October is being targeted as the kick-off month for “Safety” in our schools
 - the Board’s Safe School document will be updated to target bullying
 - “Bully Free Classroom” is a resource document that has been purchased for all schools

11. **Standards Based Pilot Project Update** *Patricia Morley*
- at a previous meeting Marlene Yen made a presentation about the Standards Based Pilot Project that this Board is participating in. Marlene is the program coordinator and has done a tremendous amount of work with the project
 - Patricia commented that the Pilot Project has brought many pluses for our Board
 - the purpose of the project was to determine where we stand with regards to the 20 standards – we must tell the Ministry what resources we need and how much they will cost
 - over the course of the school year, we have done many varied things regarding the Autism

Pilot Project: we have met with Toronto Catholic DSB to see what their team is doing, also have visited Thames Valley in London to see their resources and how they can help us and we've involved our own Brenda Leahy and Catherine Penner in making suggestions

- last week we had Suzanne from the Geneva Centre to make a presentation here at the CEC and we had tremendous response from that
- on Friday the Resource Teachers received a presentation from TCDSB which showed all kinds of activities they use with their autistic kids
- we are nearing the end of the project as far as getting the report together
- we have been able to provide teachers, principals and EA's with professional development they would not have received otherwise
- next week we have some staff visiting TCDSB to shadow a teacher who works with an autistic child

12. **Ontario Assoc. of Mathematics Educators (OAME) 2004 Conference** *Bruce*

- OAME Annual Conference will be held at the University of Waterloo on April 29/30 and we are pleased to be sending 3 teachers from our elementary schools
- there will be approx. 250 sessions of hands-on, make and take sessions
- principals have all received information packages and we will know by Friday which teachers will be attending

E. INFORMATION and REPORTS

–For Information Only:

1. **Miscellaneous Correspondence:**

- O.C.S.T.A. ~ Goods & Services Tax (GST)
– Bill proposed that our board submit a resolution to be presented at the OCSTA Annual General Meeting that school boards be exempted from the GST

04-034 *Motion By:* *Norm Bethune* and seconded by *Dave Slosser* that our Director of Education lobby the government for school boards to be exempt from GST and also that we lobby the Minister of Finance for relief from PST.

Carried

- O.C.S.T.A. ~ 2004 OCSTA AGM/Conference

2. **Internal Reports:**

- Excursion, Field Trips, Outdoor Education Trips ~ January 2004

3. **Letters of Appreciation / Thank You Notes:**

- Scholarships/Bursaries ~ *Alexandra Apolloni, Christina Casciano, Brendan Zettler*
- Letter of Appreciation ~ *Brad Lacey*
- Bereavement ~ *Karen Kirkland, Bonnie Miller family, Gerry Noonan family*

F. QUESTIONS / COMMENTS by TRUSTEES

G. NOTICES OF MOTION

H. CHAIR's REMARKS

- those of you who are planning to go to Talisman for Retreat on March 25-26, please notify Anne asap
- also notify Anne of intention to attend OCSTA conference April 29, 30 and May 1st

I. FUTURE BUSINESS

Next Meeting: **March 23, 2004**

Committee of the Whole @ 2:30 p.m.

Regular Board Meeting @ 4:00 p.m.

J. ADJOURNMENT

04-035 Motion By: *Francis Gross* and seconded by *Dave Slosser* that the Regular Board Meeting be adjourned at 5:20 p.m.

Carried

Norm Bethune
Chairperson of the Board

Patrick Cureton
Director of Education and Secretary